

**REGULAR MEETING
OF BOARD OF EDUCATION**

AGENDA

June 24, 2013

The Board of Education will meet in Open Session at 6:00 p.m. in the Boardroom at the District Office, 15110 California Avenue, Paramount, California. Closed Session may be conducted in accordance with applicable sections of California law.

In compliance with the American with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Superintendent's Office at 562-602-6011. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Call to Order	_____	
Pledge of Allegiance	Manuel San Miguel, Director-Secondary & Alternative Education	
Roll Call	Vivian Hansen Sonya Cuellar Alicia Anderson	Linda Garcia Tony Peña
Approve Agenda June 24, 2013	Approve the Regular Meeting agenda of June 24, 2013. Motion_____ Second_____ Vote_____	
Regular Minutes June 12, 2013	Approve the minutes of the Regular Meeting held on June 12, 2013. Motion_____ Second_____ Vote_____	1
Special Meeting Minutes June 8, 2013	Approve the minutes of the Special Meeting held on June 8, 2013. Motion_____ Second_____ Vote_____	12

Motion_____ Second_____ Vote____

REPORTS

1. Employee Representatives' Reports – Reports on contractual issues and/or items of interest to bargaining unit members.
2. Board Members' Reports – Reports on visits to schools, conferences attended or scheduled meetings.
3. Superintendent's Report – Reports on visits to schools, conferences attended, and legislation, meetings and/or activities scheduled throughout the District, recognition and commendations.
 - a. Bulletin Boards – Roosevelt School
 - b. PTA Update
 - c. Special Education FCMAT Review
 - d. Budget Update

BREAK

There will be a 15-minute recess to congratulate and thank Superintendent Verdugo.

**BOARD MEETING
CALENDAR**

Any additions to or changes in the regular meeting and/or special meeting calendar will be discussed.

Motion_____ Second_____ Vote_____

HEARING SECTION

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the secretary. Speakers will be called in sequence during the Hearing Section which is limited to one hour and each speaker to one presentation of three minutes unless the Board wishes to waive the time limit. Those who have a group concern are encouraged to select a spokesperson to address the Board.

Persons wishing to address the Board on a specific agenda item at the time the item is under discussion are limited to three minutes each and will be called to speak following the staff comments and prior to the Board's discussion and taking action.

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board:

Motion_____ Second_____ Vote_____

Human Resources

2.1-C Personnel Report 12-19	<u>Staff Recommendation:</u> Accept Personnel Report 12-19 as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2012-13 State Budget Act and related legislation.	15
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Educational Services

3.1-C Consultant and Contract Services	<u>Staff Recommendation:</u> Approve the consultant and contract services request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.	27
3.2-C Overnight and/or Out- of-County Study Trips	<u>Staff Recommendation:</u> Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.	29

Business Services

4.1-C Purchase Order Report 12-19	<u>Staff Recommendation:</u> Approve Purchase Order Report 12-19 authorizing the purchase of supplies, equipment, and services for the District.	32
4.2-C Warrants for the Month of May 2013	<u>Staff Recommendation:</u> Approve warrants for all funds through May with a total of \$9,904,800.76.	35
4.3-C Consultant and Contract Services	<u>Staff Recommendation:</u> Approve the Consultant and Contracted services request authorizing contracts with consultants or independent contractors who provide specialized services.	37
4.4-C Donations	<u>Staff Recommendation:</u> Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.	38

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed by the Board at a previous meeting under the Conference items section of the agenda.

Human Resources

2.1-A
Establishment of a Job Description for Medi-Cal Administrative Activities (MAA) Coordinator and Establishment of, and Employment Authorization for, a MAA Coordinator

Staff Recommendation: Approve the new Job Description of MAA Coordinator and establishment of, and employment authorization for, a MAA Coordinator.

Motion _____ Second _____ Vote _____

39

2.2-A
Establishment of a Job Description for Coordinator of Assessment and Accountability, Establishment of, and Employment Authorization for, a Coordinator of Assessment and Accountability

Staff Recommendation: Approve the new Job Description and Salary Schedule 2, Range 12 of Coordinator of Assessment and Accountability and establishment of, and employment authorization for, a Coordinator of Assessment and Accountability.

Motion _____ Second _____ Vote _____

43

2.3-A
Establishment of, and Employment Authorization for, One Full-Time Accounting/Budget Technician Position in Special Education

Staff Recommendation: Approve the establishment of, and employment authorization for, one full-time Accounting/Budget Technician position in Special Education.

Motion _____ Second _____ Vote _____

49

Educational Services

3.1-A
Memorandum of Understanding to Participate in California Partnership for Achieving Student Success

Staff Recommendation: Approve the Memorandum of Understanding to share student data with the California Partnership for Achieving Student Success system.

Motion _____ Second _____ Vote _____

53

3.2-A
Revised Board Policy 1240 – Volunteer Assistance

Staff Recommendation: Accept for second reading and adopt proposed revised Board Policy 1240 – Volunteer Assistance, which reflects current State requirements.

Motion _____ Second _____ Vote _____

60

<p>3.3-A Application for the Carl D. Perkins Grant for Paramount Adult School for 2013-14</p>	<p><u>Staff Recommendation:</u> Approve the submission of the Carl D. Perkins Grant application for Paramount Adult School for the 2013-14 school year.</p> <p>Motion _____ Second _____ Vote _____</p>	<p>67</p>
<p>3.4-A Nonpublic School Placements for Special Education Students for the 2012-13 School Year</p>	<p><u>Staff Recommendation:</u> Approve the placements for special education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2012-13 school year</p> <p>Motion _____ Second _____ Vote _____</p>	<p>68</p>
<p>3.5-A Nonpublic School Placements for Special Education Students for the 2012-13 School Year</p>	<p><u>Staff Recommendation:</u> Approve the placements for special education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2012-13 school year.</p> <p>Motion _____ Second _____ Vote _____</p>	<p>70</p>
<p>3.6-A Residential and Nonpublic School Placements for Special Education Students, 2013-14 School Year</p>	<p><u>Staff Recommendation:</u> Approve the funds for the placements for Special Education students in a residential and nonpublic schools, as determined by the students' Individual Education Plan for the 2013-14 school year.</p> <p>Motion _____ Second _____ Vote _____</p>	<p>71</p>
<p>3.7-A Services Agreement with the Los Angeles County Sheriff's Department for Two School Resource Officers and Shared Cost Agreement with the City of Paramount</p>	<p><u>Staff Recommendation:</u> Approve the Services Agreement with the Los Angeles County Sheriff's Department for two School Resource Officers from July 1, 2013 through June 30, 2017. Approve the Shared Cost Agreement between the District and the City of Paramount to share equally in the cost of the second School Resource Officer.</p> <p>Motion _____ Second _____ Vote _____</p>	<p>78</p>
<p>3.8-A WorkAbility I Grant Application for the 2013-14 School Year</p>	<p><u>Staff Recommendation:</u> Ratify the application of the WorkAbility I Grant for the 2013-14 school year to provide supervision of special education students' on- the-job training and subsidized wages for high school and transition students and career awareness activities for middle school students.</p> <p>Motion _____ Second _____ Vote _____</p>	<p>82</p>

Business Services

4.1-A Public Hearing – 2013-2014 Budget	<u>Staff Recommendation:</u> Conduct a public hearing prior to the approval of the 2013-2014 budget.	83
	<u>OPEN HEARING:</u>	
	Motion _____ Second _____ Vote _____	
	<u>CLOSE HEARING:</u>	
	Motion _____ Second _____ Vote _____	
4.2-A Estimated Actual Financial Report for 2012-2013 and the Proposed Budget for 2013-14	<u>Staff Recommendation:</u> Approve the Estimated Actual Financial Report for 2012-13 and the Proposed Budget for 2013-14 and authorize submission to the County Superintendent of Schools. Authorize staff to make budget transfers as appropriate throughout the year.	84
	Motion _____ Second _____ Vote _____	
4.3-A Buena Vista High School Restroom Building	<u>Staff Recommendation:</u> Authorize staff to proceed with the necessary documents to purchase a new restroom building for Buena Vista High School in accordance with Board Policy and the requirements of State law.	85
	Motion _____ Second _____ Vote _____	
4.4-A Measure AA – Change Order for Hollydale K-8 School Mini-Gymnasium Project	<u>Staff Recommendation:</u> Accept the change order for a credit of \$144,471, decreasing the guaranteed maximum price to \$5,634,357, and authorize the Superintendent or designee to review and execute all necessary documents for payments.	87
	Motion _____ Second _____ Vote _____	
4.5-A Contract Renewal – Administrative Services Cooperative, Inc.	<u>Staff Recommendation:</u> Renew the contract with Administrative Services Cooperative, Inc. for approved students, and authorize the Superintendent or designee to execute all necessary documents.	89
	Motion _____ Second _____ Vote _____	
4.6-A 2012-13 Budget Adjustments as of May 31, 2013	<u>Staff Recommendation:</u> Approve the 2012-13 Budget Adjustments for the General Funds, Unrestricted and Restricted, Cafeteria Fund and Self-Insurance Funds.	91
	Motion _____ Second _____ Vote _____	

4.7-A Agreement with Paradigm Healthcare Services, LLC Staff Recommendation: Approve the agreement with Paradigm Healthcare Services, LLC and authorize the Superintendent or designee to execute the necessary documents. 100

Motion _____ Second _____ Vote _____

4.8-A Claim Rejection Staff Recommendation: Reject Claim No. 2012:005 submitted by an individual and remand to the District's insurance carrier for adjudication. 102

Motion _____ Second _____ Vote _____

4.9-A Resolution 12-35, 2006 Measure AA Authorized School Projects Series 2013 General Obligation Bond Issuance, Adoption of Fiscal Year 2012-13 Tax Levy Staff Recommendation: Adopt Resolution 12-35, directing the County of Los Angeles to place the estimated tax levy on the tax rolls for the upcoming 2013-14 fiscal year regarding the planned issuance of the District's Series 2013 Bonds. 103

Motion _____ Second _____ Vote _____

INFORMATION ITEMS

These items are intended to keep the Board informed on various District business matters that do not require formal action by the Board.

Human Resources

2.1-I Reduction of Work Year for Assistant Principal of Buena Vista High School Submitted for the Board's information is an update on the reduction of work year for the Assistant Principal for Buena Vista High School. 111

Business Services

ANNOUNCEMENTS

Next Regular Meeting Wednesday, July 10, 2013, 6:00 p.m. Boardroom of the District Office.

Staff/Employee Comment Per Government Code 54957

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code 54957.

CLOSED SESSION

Time _____

CLOSED SESSION AGENDA

June 24, 2013

1. Conference with Real Property Negotiator
2. Liability Claims
3. Public Employee Appointment
 - a. Superintendent (Government Code Sec. 54957(b))
4. Public Employment
 - a. Employment Contracts: Assistant Superintendent
Business Services, Assistant Superintendent
Educational Services, Assistant Superintendent
Human Resources
5. Public Employee Performance/Evaluation
6. Public Employee Discipline/Dismissal/Release
7. Public Employee Resignation/Retirement
8. Conference with Labor Negotiator
 - a. Agency Designated Representatives: Sonya Cuellar,
Board Vice President: Unrepresented Employee:
Superintendent (Government Code Section: 54957.6)
9. Conference with Legal Counsel-Existing Litigation
10. Conference with Legal Counsel-Anticipated Litigation
11. Student Discipline
12. Governance Team Items

OPEN SESSION

Time _____

ADJOURNMENT

Time _____

Motion _____ Second _____ Vote _____